

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 27, 2024

By Commissioner: Sample

20240227-029

2023 Reserve Funds Correction Add to Economic Development and remove Sheriff E911

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be placed in reserve funds for fiscal year end 2023:

2023 Reserve Requests

Department	Reserve Balance as of 11/2023	2023 Funds to Reserve	Balance for 2024	Project
Court Administration	3,837.45	5,000.00	8,837.45	Jury Deliberation/Technology
Assessor	0.00	2,900.00	2,900.00	iPads
Auditor	3,000.00	1,400.00	4,400.00	Computers/Office Equipment
Auditor	11,000.00	0.00	11,000.00	Scanning
Extension	4,800.00	3,680.00	8,480.00	Summer Intern
Extension	2,000.00	2,000.00	4,000.00	Supplies/Technology
Central Services	59,748.60	0.00	59,748.60	Strategic Plan/LEAN Training
Central Services	6,471.07	0.00	6,471.07	Scanning
Central Services	0.00	518,898.00	518,898.00	Public Safety Aid
IT	7,068.00	0.00	7,068.00	Staff Training
IT	0.00	15,000.00	15,000.00	Back up System
HR	4,480.42	519.58	5,000.00	Staff Training
Election	96,542.24	50,000.00	146,542.24	Ballots & Programming
Attorney	10,000.00	0.00	10,000.00	Murder Trial Expenses
Maintenance	3,355.82	6,000.00	9,355.82	Equipment
Buildings	34,764.09	44,783.98	79,548.07	Capital Projects
Motor Pool	0.00	16,000.00	16,000.00	Vehicle Replacement
Veteran Service	1,899.63	2,500.00	4,399.63	Donations for Vets
Sheriff	120,000.00	0.00	120,000.00	Buildings-Future Repairs
Sheriff	29,000.00	0.00	29,000.00	Equipment/Radios
Sheriff	110,149.15	0.00	110,149.15	Enforcement/Squad Cars
Sheriff	36,849.10	0.00	36,849.10	Aitkin Co. Search & Rescue
Sheriff	5,835.68	0.00	5,835.68	Technology Funds
Sheriff	10,000.00	0.00	10,000.00	Canine Replacement
Sheriff	8,000.00	4,000.00	12,000.00	Snowmobile Replacement
Sheriff	0.00	10,000.00	10,000.00	Office Furniture
Sheriff	0.00	44,627.54	44,627.54	NG911
Sheriff	14,449.89	4,364.91	18,814.80	Forfeiture
STS	30,000.00	10,000.00	40,000.00	Van
Community Corrections	677.02	0.00	677.02	Baker Foundation Grant
Community Corrections	0.00	4,500.00	4,500.00	Computers
FPL/Environmental Services	4,545.00	0.00	4,545.00	Vehicle Replacement
Economic Development	0.00	38,695.00	38,695.00	Business Development & Rec. Grant
Economic Development	0.00	4,200.00	4,200.00	Advertising
Economic Development	0.00	50,000.00	50,000.00	Future Economic Develop Initiative
TOTAL	<u>618,473.16</u>	<u>839,069.01</u>	<u>1,457,542.17</u>	TOTAL
Econ Development from 16.952	8,492.61	0.00	8,492.61	Broadband
TOTAL	<u>626,965.77</u>		<u>1,466,034.78</u>	TOTAL

**Current reserve balances are requested to transfer to fiscal year 2024.

Commissioner Kearney moved for adoption of the resolution, and it was declared adopted upon the following vote

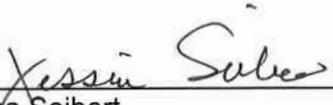
FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of February 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27th day of February 2024



Jessica Seibert
County Administrator



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 27, 2024

By Commissioner: Sample

20240227-030

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Gayleen Touhey, private citizen \$50.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Gayleen Touhey, private citizen Aitkin County Sheriff's Office

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of February 2024, and that the same is a true and correct copy of the whole thereof.

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Jessica Seibert
County Administrator



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ADOPTED February 27, 2024

By Commissioner: Sample

20240227-031

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Logan Township \$125.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Logan Township Aitkin County Sentence to Serve

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
COUNTY OF AITKIN)

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Jessica Seibert
County Administrator



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 27, 2024

By Commissioner: Sample

20240227-032

Final Contract Payment (#20221)

WHEREAS, Contract No. 20221 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Marvin Tretter Inc. in the amount of \$7,992.79.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

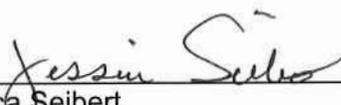
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Jessica Seibert
County Administrator



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ADOPTED February 27, 2024

By Commissioner: Sample

20240227-033

Final Contract Payment (#20226)

WHEREAS, Contract No. 20226 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Asphalt Surface Technologies Corp.in the amount of \$4,950.36.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of February 2024, and that the same is a true and correct copy of the whole thereof.

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Jessica Seibert
County Administrator



CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 27, 2024

By Commissioner: Westerlund

20240227-034

Long Lake Conservation Center – Budgeted 2023 Fund Transfer

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following transfer of funds:

Environmental Trust Fund (interest only)	\$25,075.66
Parks Fund	\$49,924.34
Total =	\$75,000.00

Commissioner Leiviska moved the adoption of the resolution and it was declared adopted upon the following vote

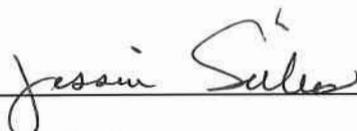
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 Jessica Seibert
 County Administrator



By Commissioner: Sample

20240227-035

DEED Childcare Economic Development Grant Submission

WHEREAS, Aitkin County Economic Development Coordinator has identified a grant opportunity to support new child care development facilities in Aitkin County, AND

WHEREAS, that the Aitkin County Economic Development Coordinator intends to submit an application requesting a grant; AND

WHEREAS, that Aitkin County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration; AND

NOW, THEREFORE BE IT RESOLVED that Mark Jeffers, Economic Development Coordinator is hereby authorized to apply to the DEED Childcare Economic Development Grant for funding on behalf of Aitkin County.

BE IT FURTHER RESOLVED, the County Board of Commissioners certifies Jessica Seibert, County Administrator and Mark Jeffers, Economic Development Coordinator, to accept this grant if awarded and execute the Agreement and all documents pertaining to this grant.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

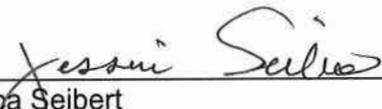
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Jessica Seibert
County Administrator



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ADOPTED February 27, 2024

By Commissioner: Sample

20240227-036

Award Contract 20245

WHEREAS, Contract No. 20245 is for construction of SP 001-602-014, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, February 5, 2024 with a total of seven bids received, and

WHEREAS, Hawkinson Construction Co. Inc. – Grand Rapids, MN - was the lowest responsible bidder in the amount of \$1,479,086.12.

NOW THEREFORE, BE IT RESOLVED, that Hawkinson Construction Co. Inc. be awarded Contract 20245.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
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Jessica Seibert
County Administrator

